



**Texas Department of Agriculture**  
*Application for Organic Certification*

**ROR-600**

COMMISSIONER SID MILLER

<b>SECTION A</b>	<b><sup>1</sup>TYPE OF APPLICATION</b>			
	<input type="checkbox"/> New Business		<input type="checkbox"/> Change of Ownership - previous TDA account number:	
	<b><sup>2</sup>CERTIFICATION SCOPES (check all that apply)</b>			
	<input type="checkbox"/> Crop Production Scope - Complete Section H		<input type="checkbox"/> Handler Scope- Complete Section I	
	<input type="checkbox"/> Add Livestock Production Scope to producer certification (must also certify crops and pasture)			
	<b><sup>3</sup>BUSINESS TYPE</b>		<b>TDA USE ONLY</b>	
	<input type="checkbox"/> Corporation	<input type="checkbox"/> Limited Partnership	Client No.	Account No.
	<input type="checkbox"/> Limited Liability Co.	<input type="checkbox"/> General Partnership		
	<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> University Research	Date (mm/dd/yyyy)	Initials
	<input type="checkbox"/> Other (specify):			
<b>SECTION B</b>	<b><sup>4</sup>CLIENT INFORMATION</b>			
	Full legal business name (owner's name if sole proprietor - no aliases)			
	D.B.A. (if applicable)			
	Comptroller Taxpayer ID No.(In-state businesses)		Federal ID No. (Out-of-state businesses and nonprofit org.)	
	<b>SOLE PROPRIETORSHIP ONLY</b>			
	<input type="checkbox"/> # Driver License No.		<input type="checkbox"/> Texas	
	<input type="checkbox"/> State Issued ID No. (if DL is not available)		<input type="checkbox"/> Other state	
	<b><sup>1</sup>RESPONSIBLE PERSON INSTRUCTIONS</b>			
	List the full legal name (no aliases or nicknames) of the primary person responsible for the business, as indicated: • For a corporation, limited liability company, or cooperative, the president or CEO; • For a limited or general partnership, the managing partner or general manager; • For a sole proprietorship, the owner; and • For any other type of business, the general manager.			
	<b><sup>2</sup>RESPONSIBLE OFFICER, PARTNER, MANAGER, OR OWNER</b>			
First Name		MI	Last Name	Title
Telephone		Ext.	E-mail address	
<b><sup>3</sup>RESPONSIBLE PERSON MAILING ADDRESS</b>				
Address				
City		ST	Zip	
<b><sup>3</sup>OPERATION WEBSITE ADDRESS</b>				
Website address				

Fee amounts and forms are subject to change, please refer to the form section of [www.TexasAgriculture.gov](http://www.TexasAgriculture.gov) to verify that you have the most current version of this form.

This document becomes public record and is subject to disclosure. With few exceptions, you have the right to request and be informed about the information that the State of Texas collects about you. You are entitled to receive and review the information upon request. You also have the right to ask the state agency to correct any information that is determined to be incorrect. (Reference: Government Code, §§ 552.021, 552.023, and 559.004.)

Legal Business Name:

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<b>SECTION C</b>	<b>PERSON TO CONTACT FOR LICENSE-RELATED MATTERS</b>			
	First Name:	M.I.	Last Name	Title
	Address			
	City		ST	Zip
	Primary Phone	Ext.	Secondary Phone (optional)	
	Fax (optional)		E-mail address:	
<p>The Texas Department of Agriculture provides important information and time-sensitive notices to operations by e-mail. Failure to provide an e-mail address may result in your operation not receiving such information or notices.</p>				

<b>SECTION D</b>	<b>FACILITY INFORMATION</b>			
	Facility Name (If different from LBN)			
	<b>PHYSICAL ADDRESS OF FACILITY</b>			
	Address (No P.O. Box)			
	City	Texas	County	Zip
Directions to Physical Location if address above is difficult to find:				

<b>SECTION E</b>	<b>OUT-OF-STATE APPLICANTS ONLY</b>			
	An applicant for Organic Certification whose principal place of business is situated outside the State of Texas must appoint and designate a resident citizen of Texas as said applicant's resident agent with Texas. If the address provided in Section B is out of state, resident agent information is REQUIRED.			
	Who do you wish to designate as resident agent? <input type="checkbox"/> The Texas Secretary of State <input type="checkbox"/> Other (list below)			
	Resident Agent Name			
	Resident Agent Mailing Address			
	City	Zip	Business Phone	

<b>SECTION F</b>	<b>PAYMENT</b>		
	See instructions for explanation of fees. CERTIFICATION IS NOT GUARANTEED.		
	Method of payment must be in the form of a check, cashier's check, or money order (payable to Texas Department of Agriculture).		
	Mail to: Texas Department of Agriculture, P.O. Box 12076, Austin, TX 78711-2076		

<b>SECTION G</b>	<b>PREVIOUS CERTIFICATIONS</b>		
	Have you applied for organic certification or been certified during the last 5 years? <input type="checkbox"/> Yes <input type="checkbox"/> No		
	If Yes, list the name(s) of each certifying agent you submitted an application to or were certified by:		
	<p>1. List year(s) when application(s) was submitted: _____</p> <p>2. Outcome of the application(s) submission: <input type="checkbox"/> Certified <input type="checkbox"/> Denied/Suspended <input type="checkbox"/> Withdrawn/Surrendered</p> <p>A. If previously certified, a copy of the most recently issued organic certificate for your operation.</p> <p>B. If applicable, a copy of any notice of noncompliance or denial of certification that identifies outstanding areas of noncompliance at the time of suspension/surrender/withdrawal and a description of the actions your have taken to correct the noncompliances noted in the notification of noncompliance and evidence of such correction.</p>		

Legal Business Name:

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PRODUCER CERTIFICATION	
SECTION H	<b>New Application fee:</b>
	<b>Enter the total number of acres under organic management</b>
	Operations with more than 5,000 acres of land incur an additional fee of \$600
	If your operation has 50 acres or less under organic management, the minimum fee for organic crop production is \$1,000 and you have a baseline of 25 production inputs; <i>or</i>
	If your operation has more than 50 acres under organic management, the minimum fee for organic crop production is \$1,500 and you have a baseline of 5 production inputs
	Review of the production inputs used or planned for use on your operation: \$100 per each production input above the established baseline of production inputs for your operation. Baseline of production inputs for your operation = _____ <b>Enter the total number of input products =</b> _____
	<b>Crop Production Subtotal:</b> The certification fee for crop production for an operation that has less than 5,000 acres shall not exceed \$4,200. The certification fee for crop production for an operation that has more than 5,000 acres shall not exceed \$4,800
	<b>Livestock Production Scope</b> Fee to add livestock production to your producer certification = \$1,000
	<b>Certification Fee Total</b>
	<b>Additional Service Fees:</b> <i>The following services are offered by TDA in addition to organic certification and are not eligible for reimbursement through the USDA National Organic Certification Cost Share Program.</i>
Review of your operation's organic system plan to verify compliance with the equivalency agreement between the USDA National Organic Program and the Canadian Organic Regime (COR) so harvested product may be exported to Canada: \$75 <input type="checkbox"/>	
Review of your operation's organic system plan to verify compliance with the equivalency agreement between the USDA National Organic Program and the European Community (EU) so harvested product may be exported to the EU: \$75 <input type="checkbox"/>	
<b>Total Additional Service Fees</b>	
<b>TOTAL COST OF PRODUCER CERTIFICATION:</b>	
Certification Fee Total + Total Additional Service Fees =	

Legal Business Name:

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**HANDLER CERTIFICATION****New Application fee:**

Minimum fee for certification as a handler of organic products = \$1,500

Review of product labels or a label template(s) for compliance with §§ 205.303 - 205.306 of the NOP Regulations. (To be classified as a label template, organic claims made on the main label and any information content, use of the TDA organic logo, use of the USDA organic seal, and certified by statement must remain the same (i.e. size, color(s), and location on the label on the product packaging). Review fee of \$200 per product label or label template.

**Enter the total number of product labels &/or label templates =** \_\_\_\_\_

**If your operation conducts processing of multi-ingredient organic products, enter the total number of multi-ingredient products here:**

If your operation conducts processing of multi-ingredient products and processes 25 or less multi-ingredient organic products: \$250 per multi-ingredient organic processed product.

If your operation conducts processing of multi-ingredient products and processes 26 or more multi-ingredient processed products: \$6,250 for certification of the first 25 products and \$100 for certification of each additional product.

**Certification Fee Total**

**Additional Service Fees:**

*The following services are offered by TDA in addition to organic certification and are not eligible for reimbursement through the USDA National Organic Certification Cost Share Program.*

Review of your operation's organic system plan to verify compliance with the equivalency agreement between the USDA National Organic Program and the Canadian Organic Regime (COR) so finished product may be exported to Canada: ☐ \$75

Review of your operation's organic system plan to verify compliance with the equivalency agreement between the USDA National Organic Program and the European Community (EU) so finished product may be exported to the EU: ☐ \$75

**Total Additional Service Fees**

**TOTAL COST OF HANDLER CERTIFICATION:**

Certification Fee Total + Total Additional Service Fees =

SECTION I

Legal Business Name:

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<b>SECTION J</b>	<b>SIGNATURE</b>	
	The applicant, by and through their personal or agent's signature below (1) certifies that all information provided in connection with this application or future submissions to this application is true and correct to the best of the applicant's knowledge; (2) acknowledges that any misrepresentation or false statement made by the applicant, or an authorized agent of the applicant, in connection with this application, whether intentional or not, will constitute grounds for denial, revocation, or non-renewal of any license issued pursuant to this application and/or assessment of monetary administrative penalties; and (3) if applying as an individual, further acknowledges that this application may be denied and that any license issued pursuant to this application may be suspended, revoked, or denied renewal due to delinquency in payment of a guaranteed student loan and that any license issued pursuant to this application may be suspended or denied renewal for failure to pay child support. Applicant similarly certifies that such farm or handler has not produced or handled any agricultural product sold or labeled as organically produced except in accordance with Title 7, U.S. Code of Federal Regulation. If signed by an agent (including employee) of the applicant, the person signing certifies that he or she is authorized to make the preceding certifications on behalf of the applicant.	
	Applicant Name	Title
	Applicant Signature	Date ____ / ____ / ____ month day year

<b>SECTION K</b>	<b>CHECKLIST</b>	
	Please use this listing to ensure you are sending all of the necessary information and documents. Organic standards require you to keep a copy of your application and all supporting documentation for your files.	
	All applicants must complete and submit the following:	
	<ul style="list-style-type: none"> <li>• ROR-600 Organic Certification Application</li> <li>• Fees (see instructions for assistance with calculating the correct fee)</li> </ul>	

**Completion and submission of the following forms is dependent upon the type of certification(s) you are applying for.**

<b>SECTION K</b>	<b>Organic Crop Production</b>
	<ul style="list-style-type: none"> <li>• ROR-607 Producer Organic System Plan</li> <li>• ROR-621 Previous Land Owner/Manager Affidavit for Organic Land Certification (if applicable)</li> <li>• ROR-622 Seed and Planting Stock Disclosure (if applicable)</li> </ul>
	<b>Adding livestock production to organic producer certification</b>
	<ul style="list-style-type: none"> <li>• ROR-603 Livestock Organic System Plan</li> <li>• ROR-623 Organic Livestock Dry Matter Worksheet (if applicable)</li> <li>• ROR-624 Organic Livestock Outdoor Access Calendar</li> </ul>

<b>SECTION K</b>	<b>Handling of Organic Product (Food and Feed)</b>
	<ul style="list-style-type: none"> <li>• ROR-606 Handler (Food and Feed) Organic System Plan</li> </ul>

<b>SECTION K</b>	<b>Handling of Organic Product (Fiber)</b>
	<ul style="list-style-type: none"> <li>• ROR-604 Handler (Fiber) Organic System Plan</li> </ul>

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